



St Ursula's College
TOOWOOMBA

Sun Safety Policy	
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Next Review Date	01 Nov 2026
Author	Principal
Approved By	College Leadership Team

Sun Safety Policy

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1. Purpose

This Sun Safety Policy seeks to provide a safe environment for students, staff, and volunteers to learn and work. Through the implementation of sun safety practices, it is our goal that students develop life-long sun safe habits that influence future generations.

2. Scope

The Sun Safety Policy covers all staff, students, and visitors.

3. Relevant legislation/References

- 3.1 Work Health & Safety Act Qld 2011
- 3.2 Work Health and Safety regulations Qld 2011
- 3.3 Sun Safety – Cancer Council Guidelines [Sun safety | Cancer Council](#)

4. Related policies

- 4.1 College Staff Code of Conduct

5. Implementation of Sun Safe Strategies

5.1 Education

- The Sun Safety Policy is included on the St Ursula's College website
- The College promotes the wearing of hats and the application of sunscreen when outdoors as part of the WHS responsibility of the College
- Sun Safety is considered when developing and conducting excursions, on College camps and other outdoor recreational and learning activities
- Sun Safety is referenced in the *Staff Code of Conduct*
- Curriculum integration related to Sun Safety is evident in the HPE Curriculum
- Incorporate personal sun safety strategies into classroom practices such as the application of sunscreen prior to outdoor activities
 - Direct students to wear appropriate hats
 - Direct students to utilise shaded areas when participating in outdoor activity.

5.2 Uniform/Clothing

- Students are required to wear the College broad-brimmed hat or College cap during all recess breaks unless undercover and for all outdoor activities.
- Staff should wear a broad – brimmed hat or College cap, or alternatively use a parasol/umbrella for all outdoor activities, including playground duty.
- Free Dress Days will adhere to sun safety
- Students have a sun safe uniform.

5.3 Sunscreen

- Students and staff are actively encouraged to apply SPF30 (or higher) broad-spectrum, water-resistant sunscreen regularly e.g. prior to school, before lunch, PE lessons, sports carnivals and excursions.
- Sunscreen is freely available in the main staff staffroom, Boarding house, and administration area of the College for all students and staff.

- Cater to individual student needs, such as allergies and other medical conditions that prohibit the use of sunscreen.

5.4 **Events/Activities**

- Where possible, outdoor activities/events will be scheduled to minimise time in direct sun e.g. earlier in the morning or later in the afternoon
- Camps/Outdoors Events and excursions – a risk assessment relating to sun exposure is conducted for the planning of outdoor activities and excursions.
- Shade – the College ensures shade provision is considered in plans for future buildings and grounds
- Encourage sunscreen application, where possible, at least 20 minutes prior to outdoor activity and reapplication (if required) at least every 2 hours.
- Where structures do not exist to protect individuals from the sun, portable structures are erected to support sun safety such as Open Day, Carnivals, and other events.
- The College employs flexible planning model to support a sun safe environment.

5.5 **Work, Health & Safety**

- Work, Health, and Safety is a high priority at St Ursula's College and UV controls promoted include
 - Protective sun clothing for staff who work outdoors (sun protective clothing, broad rimmed hats, sunglasses, sunscreen, and shade) when outside.
- New staff sign that they have read and will abide by sun safety practices as part of the Staff Code of Conduct.
- School events may be modified, changed or cancelled to support a sun safe environment.

5.6 **Strategies for Non-Compliance**

- Provide alternate shade spaces for recreational activities when a student does not have a hat.
- Manage competing priorities such as encouraging physical activity and behaviour management issues.
- Regularly advise staff about sun safety and referenced statement regarding sun safety in the Staff Code of Conduct.

6. **Policy distribution**

This policy is to be published on the College website and PolicyConnect.

7. **Review**

This policy will be reviewed as per Amendment Register

8. **Amendment Register**

Issue No	Date of Issue	Details of next review and reason for amendment
01	16 Aug 2017	Reviewed 01 Nov 2022, Next review 01 Nov 2026
02		
03		
04		