



St Ursula's College, Toowoomba

CRICOS No: 03033M

International Student Handbook can be obtained from the St Ursula's College Website, <https://www.st-ursula.qld.edu.au/>

This is an extract of Policies regarding Financial Terms only.

International Students Schedule of Fees 2024

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|--|---------------------------|-------------------------------|---|
| REQUIRED FEES: | | | |
| - Required fees must be paid prior to confirmation of enrolment. | | | |
| - Tuition, Boarding and Administration fees for up to half of the course for which the student is enrolled will be invoiced to the family to be payable prior to the issuing of Confirmation of Enrolment. | | | |
| | Compulsory Tuition | Compulsory Non-Tuition | |
| ONCE OFF FEES: | | | |
| Application fee | | \$ 550 | This application fee is a non-refundable once off payment |
| Enrolment Bond | | \$ 4,000 | This enrolment bond is refundable at the completion of a student's course provided that: |
| | | | - termination of enrolment terms have been met, and - all costs incurred have been settled with the College as at the date of the student's final day of school |
| ANNUAL FEES: | | | |
| Tuition Fee Years 7-12 | \$ 27,860 | | Inclusions: tuition fee, General Purpose Levy, camps and excursions, textbook hire, laptop hire, testing, competition entries, learning assistance, English as a second language support, Health Centre services, internet access, student diary, name badge and College magazine. |
| Boarding Fee Years 7-12 | | \$ 23,945 | Inclusions: boarding, food, laundering of uniform and Boarder's jersey, boarding activities that are out of hours and on weekends. |
| Homestay Fee Years 7-12 | | | Should homestay be required by families, families will be required to pay the homestay service provider directly. |
| ADDITIONAL FEES: <i>(to be paid if required)</i> | | | |
| Uniform expenses Years 7-12 | | Estimate \$2,500 | Summer, winter and sports uniforms are available for purchase from the Retail shop, located on the College grounds. |
| QCAA - Visa Service Fee | | Estimate \$500 | Queensland Curriculum & Assessment Authority - Visa Service Fee for overseas students. The actual charge from QCAA will be passed on directly to overseas students. |
| Overseas Student Health Cover | | Estimate \$2,500 | This is to be pre-arranged by the parent / guardian at the time of Visa application. Evidence must be provided to the College prior to the student commencing. |



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| Excursions & additional activities | | As invoiced | The College may incur expenditure on items as may reasonably be required for the student during the term for curriculum and boarding purposes. This will be advised prior to the event and shall be reimbursed by the parents / guardians upon the issuing of a Tax Invoice. |
|------------------------------------|--|-------------|--|

NOTE:

- All fees are quoted in Australian Dollars
- An individualised Fee Statement will be created for each enrolment based on services required.
- St Ursula's College reserves the right to increase fees at any time as deemed necessary by the College Board.

International Students Financial Terms

Accounts

Tuition, Boarding and Additional Fees are charged per Semester. The amount invoiced needs to be paid in full prior to confirmation of enrolment and attendance at the College. Fees for the following semester will then be charged prior to the semester and are payable (2) weeks prior to the start of that study period.

All fees and costs are the responsibility of the family of the enrolled student. Fees are reviewed annually and are therefore subject to change during the course of a student's enrolment at the College.

An account will be issued each month with any additional expenditure included. These accounts will be emailed to the parent / guardian. It is the responsibility of the parent / guardian to ensure that current contact details are provided to the College.

Overdue Accounts – no payment of fees policy and procedures.

Non payment of fees, as outlined above, is a breach of the student's enrolment conditions and will result in a student's enrolment being cancelled.

Procedure

Account holders will be information of overdue accounts in writing twice. If accounts remain unsettled, the College will report the student default to the National ESOS Authority and the Department of Human Services, in accordance with the 'Deferral, Suspension and Cancellation Policy', available in the College Student Handbook for International Students.

Absences

No deduction in fees is made for delay in returning at the beginning of term or for absence during the term.

Items NOT COVERED by the Fee Schedule are listed below and these costs are solely the responsibility of the family of the enrolled student:

- Medical bills, chemist accounts, personal items, personal hygiene items, personal use of taxis, non-representative team sports and any other item not listed in the Fee Schedule, as determined by the College to be not covered.

International students are required to have personal access to funds to cover costs of items not covered in the Fee Schedule. No accounts will be entered into with the College for these items.

Dispute Resolution

If the student or parent / guardian is not satisfied with the decision made by the College with regards to the terms of enrolment, they should follow the College Complaints and Appeals Process. Please note, the College Complaints and Appeals Process does not circumscribe the student's right to pursue other legal remedies.

If the student or parent / guardian wants to complain or appeal any decision made in relation to a grievance, they can contact the Overseas Students Ombudsman. The Overseas Students Ombudsman is free and independent. Find out more at <https://www.ombudsman.gov.au/complaints/international-student-complaints> or phone 1300 362 072.

Enrolment bond

This enrolment bond is refundable at the completion of a student's course provided that:

- Termination of enrolment terms have been met, and
- All costs incurred have been settled with the College as at the date of the student's final day of school.

Family discount

Should an international family decide to send more than one daughter to our College, the second daughter will receive a 10% discount on the tuition fee while both girls are studying at the College. A third daughter would receive a 15% discount on the tuition fee while all three were studying at the College.

Fee increases

Fee increases can occur during the year if necessary in accordance with increases in salaries and expenses, as determined by the College Board.

Homestay

Our international students may require homestay for holidays throughout the year if they are unable to travel home during the year. If required by families over holiday period, families will be required to pay the fees as charged by the Homestay company utilised by the College (currently, Australian Homestay Network – AHN).

Transfer or termination of enrolment

Notice of intention for transfer or termination once a student has commenced must be given in writing to the Principal of St Ursula's College eight (8) full weeks prior to leaving. If this required notice is not given, a full term's tuition fee will be charged in lieu of notice. Please refer to the full International Student Transfer Policy as contained in the Student Handbook.

Any fee refunds or concessions are at the sole discretion of the Principal of St Ursula's College (see International Student Transfer Policy) as contained in the Student Handbook for further information.

Withdrawal of enrolment

Refer to the full Refund Policy in the Student Handbook.



Agreement to International Student Financial Terms

Student Name:

I / we have read and agreed to the conditions as set out in the International Students Financial Terms:

Signed: (Father) Date:

Signed: (Mother) Date:

Please sign, date and return this portion of the Financial Terms to:

The Principal
St Ursula's College, Toowoomba
PO Box 2284
TOOWOOMBA QLD 4350
AUSTRALIA

